

MINUTES FOR SEPTEMBER 18, 2018 FACE TO FACE BOARD MEETING

The Face to Face Board Meeting on September 18, 2018 was held at Kingswood United Methodist Church and was called to order at 10:06 AM by Beth Mays, Community Lay Director.

Members present: Ted Craig, Angie Crummie, Ric Durand, Al Hart, Sandi Falstreau, Ron Falstreau, Tani Gilliam, B.J. Griffith, Mary Beth Holland, Jean King, Beth Mays, Nancy Staub (for Joan Munoz).

OPENING PRAYER AND DEVOTIONAL: The opening prayer and devotional was given by B.J. Griffith.

TREASURER'S REPORT: A written Treasurer's report was distributed to each Board member and Larry Danna (via speaker phone) reviewed his report with us. Larry pointed out that we had fewer Pilgrims and Team Members than were budgeted for so the total income is under budget. Expenses were less than budgeted for because less was spent than the available allowances and because Agape was solicited from the community. The Upper Room once a year registration fees have yet to be charged for 2018. The total expenses are below budget as of August 2018 and the Year to Date Net Income is over budget.

MINUTES (FROM JULY 10, 2018): A motion was made by Jean King and seconded by Ric Durand to approve the Minutes from July 10, 2018. The motion passed.

OLD BUSINESS

- *Job Description for each Board position* – Beth Mays asked that each Board member get a copy of their Job Description to her soon.
- *Sound equipment storage rental* – Beth Mays has included Face to Face's need for renting a storage location in her last two Co Board reports. Ric Durand will write up a formal proposal to present to the Co Board. Ric reported that the pricing for a climate controlled 5 X 5 foot storage unit is \$40 to \$45 per month (no long term lease required). Insurance for the items stored will be looked into.
- *Guests attending and speaking at Board meetings* – Board meetings are open to the Community but if sensitive or private discussions are going on, a guest may be asked to step out of the room briefly. After some discussion, Sandi Falstreau made a motion that "any guests wishing to address the Board be invited and notified in time to be put on the Agenda

and allowed to speak for no more than 10 minutes”. The motion was seconded by B.J. Griffith and the motion passed.

NEW BUSINESS

- *Clergy qualifications and new Clergy policies* – Angie Crummie reminded us that it is an Upper Room requirement that any Clergy who wish to serve as a Spiritual must turn in an application to the Emmaus Co Board. The Clergy will then be notified regarding their approval to serve. In submitting an application, Clergy will be 1) agreeing to follow the Talk outlines and follow all of the guidelines for Emmaus/Face to Face. 2) turning in proof of their licensing by their governing board. 3) turning in proof of their sacramental rights to consecrate the Communion elements. It is an Upper Room requirement that Head Spirituals must have consecrating rights. The Communion elements must be properly consecrated before they are distributed to the Pilgrims, Team and Community and it must be announced that this was done when they are consecrated by other than the Spiritual leading the Communion service. Clergy will need to renew their applications every 1-2 years. Eventually there will be a list of approved clergy. Angie will be working with Encounter Lay Directors to assist in selecting Spirituals for their Team.
- *2019 Face to Face Encounters* – No Encounters are lined up for next year at this time but it is in process.
- *Team Selection*
 - *Nominations for Team Selection Committee* - Beth Mays made a motion that Danielle Neal be nominated for the Team Selection Committee. The motion was seconded by B.J. Griffith and the motion passed. Danielle will join Ben Powell who is already serving on this Committee.
 - *Lay Director working with Team Selection* - The Face to Face Standing Rules state that “The Lay Director will work with Team Selection to select the Servants for the Encounter. Upon acceptance of their role, the Encounter Lay Director shall meet with Team Selection and the Encounter’s Head Spiritual Director to discuss Team selection. Team Selection will furnish a list of new Pilgrims and experienced Team Members to the Encounter Lay Director.”
- *Board and Committee members rotation* – Beth reported that 7 members are rotating off the Board next year: Ric Durand (Music/Candlelight), Ron Falstreau (Logistics), Sandi Falstreau (Outreach), Al Hart

(Media/Technology), Frank King (Team Setup), Jean King (Kitchen Setup) and Joan Munoz (Training). Joan is fulfilling the remainder of Patricia Davis' term which ends this year so Joan Munoz will need to be re-nominated to serve next year. The new position of Encounter Communications Chair is vacant. Mary Beth Holland has declined serving as Secretary next year so that position will be vacant.

- *Election of Officers for 2019-2020* – Beth Mays announced that we will put off discussions and nominations for next year's Face to Face Board officers until our November 13 Board meeting. We were reminded to be sure that anyone who is nominated is willing to serve.

COMMITTEE REPORTS

- *Agape* – B.J. Griffith – No report.
- *Candlelight/Music* – Ric Durand is looking for volunteers to serve as Host and Music servants for Encounter #9 Candlelight on Monday, October 22, 2018 at Hamilton Mill UMC.
- *Kitchen Setup* – Jean King – No report.
- *Lead Coach/Assistant Community Lay Director* – Carla Sullivan - No report.
- *Logistics* – Ron Falstreau – No report.
- *Media/Technology* – Al Hart – No report.
- *Outreach* – Sandi Falstreau will work with her replacement Chair to assist in forming an Outreach Committee for next year.
- *Registration* – Tani Gilliam has 7 Pilgrims registered for Encounter #9. The Go/No Go Date (must have 10 registered Pilgrims to move forward with Encounter) is October 5, 2018.
- *Community Spiritual Director* – Angie Crummie – No further report.
- *Team Selection* – Toni Pitt – No report.
- *Team Setup* – Frank King - No report.
- *Training* – Nancy Staub for Joan Munoz – Nancy Staub reported that she did the Team Training for Encounter #9 on August 21, 2018.

Ted Craig (Co Board Rep) reported that he and another Board member (Eric Youngbird) met with the Upper Room last Friday (9/14/18) and that in the course of the conversation, the Upper Room said they are very pleased with what the Community (Emmaus, Chrysalis and Face to Face) are doing and how they're going about it. The Upper Room is very appreciative that we seek their input in decision making.

Ted noted that there is a nationwide drop off in Pilgrims for Weekends and Encounters.

VOLUNTEER FOR NOVEMBER DEVOTION – Carla Sullivan.

NEXT BOARD MEETING – November 13, 2018 at Kingswood UMC from 10 AM until 1 PM.

CLOSING PRAYER – Beth Mays closed the meeting in Prayer and the meeting was adjourned at 11:07 AM.

Respectfully submitted,

Mary Beth Holland
Face to Face Board Secretary